



REPUBLIC OF THE PHILIPPINES
SANGGUNIANG PANLUNGSOD
CITY OF MANDALUYONG



ORDINANCE NO. 926, S-2023

**AN ORDINANCE AMENDING ORDINANCE
NO. 914, S-2023 OTHERWISE KNOWN AS THE
“DOCUMENT SECURITY SEAL ORDINANCE”**

WHEREAS, Republic Act No. 7160, also known as the “Local Government Code of 1991”, provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;

WHEREAS, offices/departments of the City Government of Mandaluyong regularly issue legal and original documents to transacting persons and/or entities such as permits, licenses, clearances, certificates, registrations and receipts;

WHEREAS, there are individuals or organized offenders who steal, counterfeit or attempt to counterfeit the aforementioned legal documents, all of which placing the authenticity of these documents and the quality of service of the City of Mandaluyong provides at risk;

WHEREAS, the said forms can be protected against counterfeiting and forgery through the use of a security seal. Through this security seal, a document will be more readily recognized as the genuine instrument, its validity will not be doubted, and the subject document shall be better accepted by the public;

WHEREAS, the departments and offices mentioned in this Ordinance have been identified as the most vulnerable departments to forgers and counterfeiters of documents;

WHEREAS, it is hereby necessary to adopt a security seal in order to confirm and guarantee the lawfulness and authenticity of the issuance of said legal document/paper, and to frustrate the intending counterfeit by setting the technological threshold to a level that will discourage the offender for tampering the said document/paper;

WHEREAS, for this purpose, the Sangguniang Panlungsod of Mandaluyong enacted Ordinance No. 914, S-2023 or the “Document Security Seal Ordinance”, which mandates the use of a document security seal by all frontline departments and offices of the Mandaluyong City Government, excluding the City Accounting Department, City Treasurer’s Department, and the City Traffic and Parking Management Department, on all covered outgoing documents, papers, certifications, licenses, or permits;

WHEREAS, to finetune the implementation of the said Ordinance within the City Government, it is necessary to amend the Document Security Seal Ordinance and, among others, clearly designate the offices and the corresponding documents covered by the said Ordinance;

NOW, THEREFORE, BE IT ORDAINED, by the Sangguniang Panlungsod of Mandaluyong, in Regular Session assembled:

SECTION 1. This Ordinance shall be known as the "REVISED SECURITY SEAL ORDINANCE".

SECTION 2. Section 3 of Ordinance No. 914, S-2023 is hereby amended to read as follows:

"COVERAGE AND APPLICATION. The security seal shall be used by the following departments/offices and shall be affixed on the documents released by the corresponding departments and offices mentioned hereunder:

1. Building Permit and independently requested ancillary permits (City Engineering Department)
2. Business/Mayor's Permit (Business Permits and Licensing Department)
3. Certificate of Annual Inspection (City Engineering Department)
4. Certificate of Non-conformance (City Planning & Development Department)
5. Certificate of Occupancy (City Engineering Department)
6. Elevator Certificate/Elevator Operations Permit (City Engineering Department)
7. Events Venue Permit (City Administrator Department)
8. Green Building Compliance Certificate (City Planning & Development Department)
9. Locational Clearance (City Planning & Development Department)
10. Meat Inspection Certificate (City Health Department)
11. Permit to Operate (City Engineering Department)
12. Sanitary Permit (City Health Department)
13. Tax Declaration (City Assessor's Department)

14. Certificate of Final Electrical Inspection (City Engineering Department)

15. Zoning Certificate (City Planning Department)"

SECTION 3. Section 4 of Ordinance No. 914, S-2023 is hereby amended to read as follows:

"EXEMPTIONS. The security seal need not be used for documents used for internal communications among the departments/offices of Mandaluyong City, official communications or letters originating from one department to an outside entity, memoranda of agreement or memoranda of understanding, contracts, ordinance violation receipts, and traffic or towing apprehension tickets issued by the City Traffic and Parking Management Department, standard forms to be accomplished by the public for a specific purpose, and informal documents for guidance and reference. Likewise, it shall not be affixed on Business License Plates which already has a built-in security feature incorporated therein, for which the provisions of Ordinance No. 555, S-2014, as amended, shall apply."

SECTION 4. PARTIAL REPEAL. Ordinance No. 914, S-2023 is hereby partially repealed. Likewise, all administrative orders, circulars, memoranda and rules and regulations or any part thereof, which are inconsistent with this Ordinance, are deemed repealed or modified accordingly.

SECTION 5. TRANSITORY PROVISION. This Ordinance and the applicable provisions of Ordinance No. 914, S-2023 shall apply prospectively.

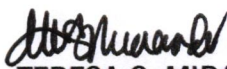
In view of the same, any or all documents dated prior to the effectivity of this Ordinance and possessing the prescribed seal under Ordinance No. 914, S-2023 shall continue to be considered authentic documents issued by the City of Mandaluyong, its relevant departments, and offices without prejudice to the rules governing these documents as evidence by law. Conversely, reckoned from the effectivity of this Ordinance, only documents, papers, certifications, licenses or permits that bear the security seal of Mandaluyong City shall be recognized by the City as authentic and compliant to the requirements of the specific office/department in relation to a particular transaction.

SECTION 6. INFORMATION DISSEMINATION. Let a copy of this Ordinance be furnished to the concerned departments/offices mentioned above for their information and guidance.

SECTION 7. EFFECTIVITY. This Ordinance shall take effect fifteen (15) days after publication in a newspaper of general circulation in Metro Manila.

ENACTED on this 19th day of June 2023, in the City of Mandaluyong.

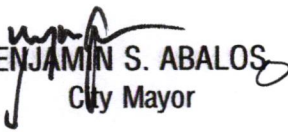
I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS ENACTED BY THE SANGGUNIANG PANLUNGSOD OF MANDALUYONG IN A REGULAR SESSION HELD ON THE DATE AND PLACE FIRST ABOVE GIVEN.


MA. TERESA S. MIRANDA
Sanggunian Secretary

ATTESTED BY:

APPROVED BY:


CARMELITA A. ABALOS
City Vice Mayor &
Presiding Officer


BENJAMIN S. ABALOS
City Mayor

Date: JUN 23 2023

DISTRICT I



ANTONIO DLS. SUVA, JR.
Councilor



ANJELO ELTON P. YAP
Councilor



DANILO L. DE GUZMAN
Councilor



RODOLFO M. POSADAS
Councilor

ON VACATION LEAVE
CARISSA MARIZ S. MANALO
Councilor



ESTANISLAO V. ALIM III
Councilor

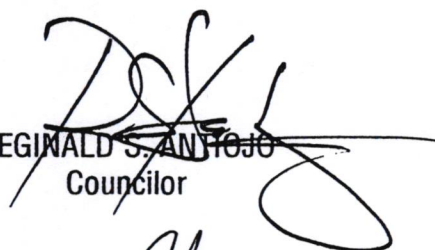
DISTRICT II



BENJAMIN A. ABALOS III
Councilor



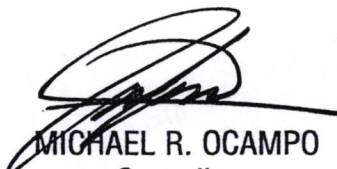
ALEXANDER C. STA. MARIA
Councilor



REGINALD S. ANTOJITO
Councilor



LESLIE F. CRUZ
Councilor



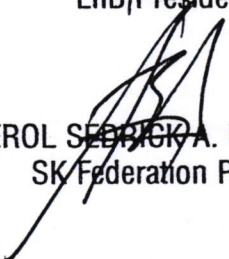
MICHAEL R. OCAMPO
Councilor



MICHAEL ERIC G. CUEJO
Councilor



DARWIN A. FERNANDEZ
LnB/President



AEROL SEDRICK A. MANGALIAG
SK Federation President