



REPUBLIC OF THE PHILIPPINES
SANGGUNIANG PANLUNGSOD
CITY OF MANDALUYONG



ORDINANCE NO. 954, S-2023

**ORDINANCE REORGANIZING THE GENDER
AND DEVELOPMENT (GAD) OFFICE INTO GAD
DEPARTMENT AND PROVIDING FOR ITS
STRUCTURE AND STAFFING**

WHEREAS, the Philippines, in compliance with the generally accepted principles of international law, committed itself to ensure the elimination of all forms of discrimination against women;

WHEREAS, towards this end, Republic Act (RA) No. 9710 or the Magna Carta for Women was enacted, and together with its Implementing Rules and Regulations (IRR), necessitated the creation and/or strengthening of GAD Focal Points;

WHEREAS, in compliance with RA No. 9710 and its IRR, Ordinance No. 598, S-2015 or the Gender and Development (GAD) Code of Mandaluyong City was enacted;

WHEREAS, Section 11(E) of the GAD Code created the GAD Office under the Office of the Mayor to support and coordinate all GAD-related projects and concerns of the Gad Focal Point System. The GAD Office also provides the technical support to all offices and departments within the City of Mandaluyong to implement GAD related projects and monitor their compliance to GAD related laws of the country;

WHEREAS, the GAD Office, as currently constituted, is facing challenges in implementing its mandate under the GAD Code due to limitations in manpower;

WHEREAS, to capacitate the GAD Office and allow it to effectively support the GAD Focal Point System, its reorganization as an official department within the official structure of the City of Mandaluyong is imperative.

NOW, THEREFORE, be it ordained by the Sangguniang Panlungsod of Mandaluyong, in a session duly assembled that:

SECTION 1. CREATION. The GAD Office created under the GAD Code of Mandaluyong City is hereby abolished and in its place, it is hereby created and established in the City of Mandaluyong, the City Gender and Development (GAD) Department.

SECTION 2. OBJECTIVES. It is the primary goal of the GAD Department to support and implement GAD related laws within the City of Mandaluyong and effectively eliminate all forms of discrimination against women and members of the LGBTQ+ community.

SECTION 3. PURPOSE. The GAD Department shall exist to primarily manage the GAD Budget, consisting of a minimum of five percent (5%) of the total annual budget of the City of Mandaluyong. It shall monitor all departments and offices within the City of Mandaluyong and ensure their effective implementation of projects that promote GAD. The GAD Department shall likewise serve as the GAD Secretariat of GAD Focal Point System consisting of the Executive Committee and the Technical Working Group, both of which were created under the GAD Code of Mandaluyong City.

SECTION 4. ORGANIZATION. The Department shall be composed of two (2) Divisions and four (4) Sections. It shall be headed by the City Gender and Development Officer possessing the following qualifications, subject to other requirements of the Civil Service Commission:

- a. Citizen of the Philippines;
- b. Must be a resident of the City of Mandaluyong for at least five (5) years;
- c. Of good moral character and has never been accused or convicted of any crime punishable by GAD-related laws of the Philippines;
- d. A holder of at least a college degree preferably in social services and other related disciplines;
- e. A holder of a Career Service Professional Examination issued by the Civil Service Commission or its equivalent; and
- f. Must have a working knowledge of GAD-related laws of the Philippines.

SECTION 5. FUNCTIONS. The GAD Department shall function to meet its purpose as outlined in Section 3 of this Ordinance, in particular will perform the following duties and responsibilities:

1. Ensure that people, regardless of gender, will have equal access in contributing and benefitting from all its programs, activities, projects and services by practicing a gender-free view in all the development cycle process;
2. Mainstream GAD in the planning process, plans, programs and projects;
3. Combine efforts of all stakeholders in the cultivation of programs of the City;
4. Generate sex-disaggregated data to address specific gender issues;

5. Institute positive movement that will promote the development of women and equality;
6. Secure advocacy and protection of the rights of women;
7. Utilize its gender and development budget for programs, projects and services that will ensure the development of women and other marginalized sectors of the City;
8. Develop or reproduce GAD-related Information Education Campaign materials;
9. Coordinate with other departments or offices of the City Government and other stakeholders the planning and monitoring of the GAD-related programs for effective implementation;
10. Help and strengthen linkages in identifying and mobilizing resources for successful collaborations with other agencies and civil society organizations;
11. Initiate advocacy in pursuit of the participation of women and gender advocates, civil society groups and private organizations in the various stages of the development planning cycle of the City Government while giving attention to marginalized sectors;
12. Provide technical assistance in gender-related trainings, workshops and seminars to all departments, offices and barangays in the City;
13. Formulate and implement activities for Women's Month, National Women's Day, 18-Day Campaign to End Violence against Women and Their Children and other related activities for gender equality; and
14. Consolidate and organize the Gender and Development Plan and Budget (GPB) and Accomplishment Report (AR), coming from different departments and offices, before submitting both documents to the Department of the Interior Local Government (DILG) Satellite and Regional Office.

SECTION 6. COMPOSITION. The GAD Department shall be composed of the following:

- A. Planning and Project Implementation Division - It is composed of the following sections:
 - a. Planning and Research Section

1. Consolidate the proposed GAD-related PPAs of all the departments and offices of the City Government and ensure prioritization based on the needs of the community;
2. Conduct consultations with the stakeholders in developing GAD-related PPAs;
3. Ensure the preparation and submission of the annual GAD Plan and Budget to all departments and offices of the City Government and other national government agencies requiring such compliance;
4. Initiate GAD-related advocacies for women empowerment and gender equality in various stages of the development planning cycle of the City Government;
5. Conduct field researches and studies in the communities and academe to determine, assess and come up with viable PPAs to address GAD-related needs of the members of the community;
6. Conduct policy studies on women concerns, existing laws and proposed mechanisms instituted by all establishments and local government agencies and instrumentalities;
7. Develop and conduct training programs, orientations, seminars, workshops and other interactive activities to strengthen the capacity of the GAD Focal Point of the City;
8. Ensure the conduct of gender responsive education and training for all departments, offices and barangay;
9. Formulate recommendations for the improvement of GAD PPAs;
10. Provide technical support to the Barangay GAD Focal Point System;
11. Strengthen linkages in the identification and mobilization of resources for GAD PPAs; and
12. Perform such other functions related to the main function of the GAD Department.

b. Project Implementation and Evaluation Section

1. Issue the GAD Budget Certification reflecting the DILG-Approved PPA of the department or office. This will serve as a guide for the Budget Department in charging the expense to be incurred in the implementation of the activity;
2. Reconcile the GAD Budget Certification records with that of the Budget Department and Accounting Department in line with the preparation of the Accomplishment Report;
3. Assess gender-responsiveness of systems, structures, policies, programs, processes and procedures of the different departments and offices of the City Government based on priority needs and concerns of the community and employees;
4. Supervise the implementation of GAD PPAs of all the departments and offices;
5. Evaluate the outcome vis-à-vis the objective and performance target of the PPA after its implementation and provide the necessary recommendations regarding the result;
6. Provide technical assistance to departments and offices in the City Government in the preparation of Accomplishment Report;
7. Coordinate and ensure the preparation and submission of the annual GAD Accomplishment Reports to all departments and offices of the City Government and other national government agencies requiring such compliance; and
8. Perform such other functions related to the main function of the GAD Department.

B. Data Management and Records Division. It is composed of the following sections:

a. Data Management and Monitoring Section

1. Coordinate with the City Information Communication and Technology Department the formulation of the systems and mechanisms in ensuring the accurate generation, processing, review and updating sex-disaggregated data or GAD database;

2. Perform data banking, data management and monitoring of all the reports of the office; and
3. Perform such other functions related to the main function of the GAD Department.

b. Records and Administrative Support Section

1. Manage the basic office operations, correspondence and logistical support;
2. Provide support and attend to all the administrative requirements of the GAD Department including those of the various GAD PPAs;
3. Ensure the adequacy and efficient use of the supplies and equipment of the office; and
4. Perform such other functions related to the main function of the GAD Department.

SECTION 7. STAFFING PATTERN. The City Mayor, based on the recommendation of the existing GAD Office and the Human Resource Department shall determine the staffing pattern of the City GAD Department, subject to Civil Service rules and regulations. This shall be included in the proposed reorganization plan of the City offices and departments for the year 2024.

SECTION 8. REMUNERATION. Remunerations of the staff comprising the GAD Department shall be determined by the City Mayor, upon recommendation of the Human Resource Department, subject to existing Civil Service rules and regulations.

SECTION 9. FUNDING. The amount necessary to carry out this Ordinance shall be included in the annual general appropriations of the City for the Year 2024, and every year thereafter.

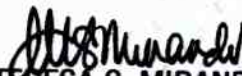
SECTION 10. REPEAL. Section 11 (E) of Ordinance No. 589, S-2015 creating the GAD Office under the Office of the City Mayor is hereby repealed. Likewise, other Ordinances inconsistent with this Ordinance is hereby modified or repealed accordingly.

SECTION 11. SEPARABILITY. Any provisions of this Ordinance that are subsequently declared void, unconstitutional or invalid, shall not affect other provisions of this Ordinance, which shall remain in full force and effect.

SECTION 12. EFFECTIVITY. This Ordinance shall take effect fifteen (15) days after publication in a newspaper of general circulation.

ENACTED on this 11th day of December 2023, in the City of Mandaluyong.

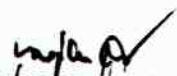
I HEREBY CERTIFY THAT THE FOREGOING ORDINANCE WAS
ENACTED BY THE SANGGUNIANG PANLUNGSOD OF
MANDALUYONG IN A REGULAR SESSION HELD ON THE DATE
AND PLACE FIRST ABOVE GIVEN.


MA. TERESA S. MIRANDA
Sanggunian Secretary

ATTESTED BY:

APPROVED BY:


CARMELITA A. ABALOS
City Vice Mayor &
Presiding Officer


BENJAMIN S. ABALOS
City Mayor

Date: DEC 19 2023

DISTRICT I



ANTONIO DLS. SUVA, JR.
Councilor



ANJELO ELTON P. YAP
Councilor



DANILO L. DE GUZMAN
Councilor



RODOLFO M. POSADAS
Councilor

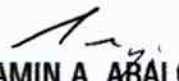


CARISSA MARIZ S. MANALO
Councilor



ESTANISLAO V. ALIM III
Councilor

DISTRICT II



BENJAMIN A. ABALOS III
Councilor



ALEXANDER C. STA. MARIA
Councilor



REGINALD S. ANTONIO
Councilor



LESLIE R. CRUZ
Councilor



MICHAEL R. OCAMPO
Councilor



MICHAEL ERIC G. CUEJILO
Councilor



DARWIN A. FERNANDEZ
LnB President



CHERYL V. MINA
SK Federation President